

Program Registration

1. Visit camps.ubc.ca and browse through program offerings. Click on any button that features “Register Now.”

The screenshot shows the UBC Camps website. The header includes the UBC logo and the text "THE UNIVERSITY OF BRITISH COLUMBIA". Below the header is a navigation bar with links: Home, Programs, Registration, Pre-Camp Info, Overnight Camps, Future Global Leaders, Employment, and Contact Us. The main content area is titled "Basketball – Fitness Fun Training". It includes a "Quick Links" section with buttons for "HOW TO REGISTER", "PARKING INFORMATION", "EXCEPTIONALITIES AND BEHAVIOUR", and "MEDICATION FORM". The "UBC Recreation" section lists "Tennis Lessons", "Aquatics Lessons", "Skating & Hockey Lessons", and "Rowing Lessons". The "Basketball – Fitness Fun Training" section describes the program and includes a "Location details" section. A "Consent Form" link is provided. Below this is a table of "Available Sessions". The table has columns: Code, Course, Age, Date, Course Day(s), Time, Location, Fee, and a "Register Now" button. The first row shows a session for "Basketball - Fitness Fun Training" on "Mar 16-20" from "1:00PM-4:00PM" at the "UBC Student Recreation Centre - 6000 Student Union" for a fee of "\$169.00". The "Register Now" button is highlighted with a red box.

Code	Course	Age	Date	Course Day(s)	Time	Location	Fee	Register Now
00000067	Basketball - Fitness Fun Training	6-11 yrs	Mar 16-20	Mon, Tue, Wed, Thu, Fri	1:00PM-4:00PM	UBC Student Recreation Centre - 6000 Student Union	\$169.00	Register Now

2. If you are already logged in, please move ahead to step 3. If you are not already logged into a current registration session, you will be directed to the UBC Recreation Login Portal. Use either your CWL or email address to login to your account.

The screenshot shows the UBC Recreation Login Portal. The header includes the UBC logo and the text "THE UNIVERSITY OF BRITISH COLUMBIA". Below the header is a navigation bar with links: Home, Recreation, and Camps. The main content area is titled "Please login using the appropriate method." It includes two login options: "UBC Students, Faculty, and Staff login with your CWL" and "All other users please use your email address to login." The "UBC Students, Faculty, and Staff login with your CWL" option has a "Login" button highlighted with a red box. The "All other users please use your email address to login" option has a "Login" button highlighted with a red box. A "Create" button is also visible. A "Questions about your UBC Recreation Login?" section provides contact information for login-related questions. The footer includes the UBC logo, the text "THE UNIVERSITY OF BRITISH COLUMBIA", and links for "About UBC", "UBC Campuses", and "UBC Sites".

Program Registration

- After logging in or if you already have an active session, you will be directed to a program registration page. Review the details to confirm that this is the course you wish to register in. If the course you've selected is available for registration, you will see a blue "Register Now" button.

The screenshot shows the UBC program registration page for "Basketball - Fitness Fun Training". The page includes a navigation bar with "My Profile", "Schedule", and "Launch Website" links. The main header displays the program name, dates (16/03/2020 - 20/03/2020), time (1:00pm - 4:00pm), and 2 spots left. A prominent blue "REGISTER NOW" button is highlighted with a red box. Below the header, there are sections for "Fees" and "About this course".

Fees	
PROGRAM - CAMPS - UNA/CSC	\$152.10 <small>No Tax</small>
PROGRAM - CAMPS - UBC Faculty & Staff	\$160.55 <small>No Tax</small>
PROGRAM - CAMPS - Public	\$169.00 <small>No Tax</small>
PROGRAM - CAMPS - UBC Student	\$160.55 <small>No Tax</small>

Course Dates		
Everyday		
16/03/2020	01:00 PM - 04:00 PM	UBC Gymnasiums
17/03/2020	01:00 PM - 04:00 PM	UBC Gymnasiums
18/03/2020	01:00 PM - 04:00 PM	UBC Gymnasiums
19/03/2020	01:00 PM - 04:00 PM	UBC Gymnasiums
20/03/2020	01:00 PM - 04:00 PM	UBC Gymnasiums

About this course
Event Location: UBC Student Recreation Centre - 6000 Student Union [Show Map](#)

- The next screen will display every person connected to your Family Account that you can register for this program. If you have already added Family Members they will also appear on this screen.

NOTE: An initial notification pop-up may appear if there are individuals that do not meet the requirements or prerequisite to be registered in this program. Additional information about why the person cannot be registered appears to the right of their name and can be updated using the "Update" button

The screenshot shows the UBC program registration page for "Basketball - Fitness Fun Training" with a red notification box titled "Attendee requirements" stating: "Some attendees do not meet minimum requirements, do not qualify for fees or have conflicting bookings. Those attendees may not be selected for this booking." Below the notification, a progress bar shows five steps: 1. Attendees, 2. Questionnaire, 3. Fees & Extras, 4. Review, and 5. Payment. The "Attendees" step is active.

Who would you like to book?

<input type="checkbox"/>	Jane Smith	
<input type="checkbox"/>	Mr Test (You)	Age: 120 y 11 mos, Missing Address Update
<input type="button" value="+"/>	Add Family Member	

[Next](#)

Program Registration


5. Select the checkbox to the left of the individual you wish to register. This will hold a spot for them for 10 minutes while you complete the registration process. Click “Next” to proceed to the next screen.

The screenshot shows the UBC program registration interface. At the top, there's a navigation bar with 'My Profile', 'Schedule', and 'Launch Website' links. The main header displays the event title 'Basketball - Fitness Fun Training', dates '16/03/2020 - 20/03/2020', time '1:00pm - 4:00pm', and '2 spot(s) left'. A yellow banner indicates '1 spot held until inactive for 10 minutes'. A progress bar shows five steps: 1. Add/rees, 2. Questionnaire, 3. Fees & Extras, 4. Review, and 5. Payment. The current step is 'Add/rees', where the question 'Who would you like to book?' is asked. Two options are listed: 'Jane Smith' (selected with a checked checkbox) and 'John Smith (You)' (with an unchecked checkbox). Below these is an 'Add Family Member' button. On the right, there's a status bar showing 'Age: 120 y 11 mos, Missing Address' and an 'Update' button. A red box highlights the 'Next' button at the bottom right.

----- This space is intentionally blank, please turn to the next page -----

Program Registration

- On the next screen, you will be required to complete program-specific registration forms. This may include consent forms for youth programs/camps, medical information, emergency contact information, waivers, and other information relevant to the participation in the program. Click “Next” to proceed to the next screen.



Mr Test ▾

My Profile ▾

Schedule

Launch Website

[Back to Event](#)

Basketball - Fitness Fun Training

16/03/2020 - 20/03/2020
1:00pm - 4:00pm
1 spot(s) left

Registration ends on 08/03/2020 at 12:00 AM

1 spot held until inactive for 10 minutes

1 Assessments


2 Questionnaire

3 Fees & Extras

4 Review

5 Payment

PROGRAM - YOUTH - CAMPS - Fitness

 Jane Smith

Consent Form

I have reviewed the description of the UBC Camps fitness programming and feel that I have sufficiently informed myself about the nature of the camp and the activities involved. I acknowledge that there are risks, dangers, and hazards associated with my child's participation in the camp including, but not limited to: impact and collision with other players, instructors, or spectators; impact with objects or equipment used in connection with fitness activities; changes in the type of surface and the condition of each surface, including the playing courts, gymnasium, shower facilities and change rooms; adverse weather conditions; loss of balance; failure to play safely within one's own ability; failure to play against others of equal stature or ability; theft; consumption of food and drink, whether made by professionals or by non-professionals; and negligence of other participants or UBC staff. Participants are expected to be respectful and considerate towards other participants, UBC staff including all instructors, and external partner organization instructors. Participants are expected and required to follow the directions of all instructors, to stay in close proximity to their instructors during the program and not leave without consent and informing camp instructors. If there is a breach of these rules, instructors will discuss the issue with the participant and/or their parents or guardian. In the event that there is a continuous breach of these rules, UBC may require the participant to withdraw from the remainder of the camp, without reimbursement of any camp fees. I confirm that I have discussed these rules and expectations with my child.

☒ By checking this acknowledgment, I hereby consent to my child's participation in the camp on the terms and conditions set out above.

MEDICAL EMERGENCIES In the event of an accident, injury or illness involving the registrant, and immediate contact by UBC Camps with a designated contact cannot be made, I hereby authorize and grant permission to UBC Camps staff to secure proper medical treatment and authorize on the registrant's behalf all procedures, including, without limitation, admission to an emergency unit, hospital and treatment therein, ordering of x-rays, tests or treatment, injections, anesthesia and/or surgery, as deemed necessary by the attending medical professional(s). I agree not to hold UBC Camps responsible for any costs or injury arising out of an emergency situation.

☐ By checking this acknowledgment, I hereby consent to my child's participation in the camp on the terms and conditions set out above.

I hereby give The University of British Columbia ("UBC") permission to use images of my child (including any motion picture or still photographs made by UBC of my child's likeness, poses, acts and appearances or the sound records made by UBC of my child's voice) ("Images") for any purposes in connection with promoting UBC and its activities (the "Purposes"), which may include advertising, promotion and marketing. UBC may crop, alter or modify Images of my child and combine such Images with other images, text, audio recordings and graphics without notifying me. I understand that my child's personal information, including Images of my child, is being collected pursuant to section 26 of the Freedom of Information and Protection of Privacy Act, R.S.B.C. 1996, c. 165, for the Purposes. I consent to my child's name and any other information provided by my child to UBC being displayed in connection with the appearance of my child's Image. I consent to any of my child's personal information, including Images of my child, being stored, accessed or disclosed outside of Canada.

☐ By checking this acknowledgement, I have read and understood this form prior to signing it, and am aware that by signing this consent I am giving permission to UBC to use my child's Image for the Purposes.

[Please check one or more options](#)

New UBC Recreation and UBC Camps Withdrawal and Program Changes Policy:

Program withdrawals and changes made 31 days or more prior to the start date of the camp will result in a full credit on account. Program withdrawals and changes made 10 - 30 days prior to the start date of the camp will result in a credit on account minus a \$25 administrative fee per camp (excluding before care, lunch supervision, and after care). Program withdrawals and changes made 9 days or less prior to the start date of the camp will result in a 100% forfeiture of the camp fee.

Program changes are subject to availability. If space is available, account credit will be applied to the new registration (+/- price difference). Account credits are non-refundable and may be used for any program or service provided by UBC Athletics and Recreation. For the complete UBC Recreation and UBC Camps Withdrawal and Program Changes policy, please visit: [camps.ubc.ca/policies](#).

☒ By checking this acknowledgement, I have read and understood the withdrawal and program changes policy.

Camp Questions

What is your primary contact number?

(604) 822-6000

Who is the Emergency Contact?

Needs to be based locally & must be different from account holder. Please provide name.

John Smith

What is the Emergency Contact phone number?

Cannot be same phone number as primary contact.

(604) 822-6000

Program Registration

- The following screen will display any eligible fees that the individual being registered is qualified to receive. The lowest qualified fee should be selected by default. Select “Next” to proceed.

The screenshot shows the UBC program registration interface. At the top, there's a navigation bar with 'My Profile', 'Schedule', and 'Launch Website'. The main header displays 'Basketball - Fitness Fun Training' with dates '16/03/2020 - 20/03/2020', time '1:00pm - 4:00pm', and '1 spot(s) left'. A progress bar indicates five steps: 1. Anticipation, 2. Questionnaire, 3. Fees & Extras (current step), 4. Review, and 5. Payment. Below the progress bar, it says 'Select Optional Event Extras (Required extras cannot be removed)'. A user profile for 'Jane Smith' is shown. Under 'Select a FEE to pay', there is a dropdown menu with 'PROGRAM - CAMPS - Public' selected, showing a fee of '\$169.00' and 'No Tax'. The total fee is displayed as 'Total \$169.00'. A 'Next' button is highlighted with a red box in the bottom right corner.

- The next window is your shopping cart and displays all programs that you are in the process of registering for. If you would like to register for additional programs, click the “Book another event” link on the bottom left to browse for more courses.

The screenshot shows the 'Cart Summary' page. The navigation bar is similar to the previous screen. The main header displays 'Cart Summary'. A progress bar indicates five steps: 1. Anticipation, 2. Questionnaire, 3. Fees & Extras, 4. Review (current step), and 5. Payment. Below the progress bar, there is a table with the following data:

Item	Fee	Subtotal
<div><div>B</div><div>Basketball - Fitness Fun Training - Basketball - Fitness Fun Training</div><div>Everyday, 16/03/2020 - 20/03/2020 from 01:00 PM - 04:00 PM</div><div>Jane Smith</div><div>Modify Booking</div></div>	\$169.00	\$169.00
		Subtotal: \$169.00

Below the table, there is a link 'Book another event' on the bottom left and a 'Checkout' button highlighted with a red box on the bottom right.

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- At this screen, you can enter your payment information and complete your transaction. If you would like to use the same credit card for future payment, you can also select the “Remember this card” option. Click “Place My Order” to complete your purchase.

UBC

John Smith

My Profile Schedule Launch Website

Payment Method

Your credit cards

9999 John Smith Expires: 11/20

☐ Remember this card

Add a new Card

Name on Card

Card number

Expiry month Expiry Year

CVV

Billing Address

Address (Street)

City

Country State/Province Zip/Postal Code

Place My Order Continue Shopping

Order Summary

Clear Cart

Basketball - Fitness Fun Training 1 x \$169.00

Jane Smith 00000067 16/03/2020 - 20/03/2020, 01:00 PM - 04:00 PM

Payment Summary

Subtotal: \$169.00

Gift Card or Promo Code Apply

Total Due Now \$169.00

1 spot held until checkout for 10 minutes

- The next screen confirms your registration. You can use the “Print” buttons on the bottom right to print copies of your registration confirmation and your receipt. An email containing your registration confirmation and receipt will automatically be sent.

UBC

Mr. Test

My Info Register Now

Thank you!

B Basketball - Fitness Fun Training Every day, 16/03/2020 - 20/03/2020 from 01:00 PM - 04:00 PM Add to calendar

Mike Test

The receipt and registration confirmation has been sent to: mcrecreationtest@gmail.com

Print Registration Confirm... Print Receipt Book Another Event

NOTE: If your transaction includes multiple registrations, please follow the instructions [here](#) to print registration confirmations.