

Online Cancellation for Fitness Centre Reservations

Please note that online cancellations are only applicable to Fitness Centre Reservations and must abide by the following rules:

- Sessions may only be cancelled up to 1 hour prior to the scheduled start time.
- Not attending a registered session will result in a strike being issued, with 3 cumulative strikes resulting in a 1-week freeze being applied to your UBC Recreation access.

1. Visit portal.recreation.ubc.ca and login to your UBC Recreation profile using either your CWL or email address to access your reservations.
2. On your profile, scroll down to the “Schedules” tab and click to expand the schedule view.

UBC Athletics and Recreation
(604) 822-6000

Aquatic Centre Fitness Centre Buy Memberships Register Now My Info

Family Member Detail

Edit Add Family Member Invoices

Joe Smith Credit \$0.00

ELIGIBILITY - UBC Faculty & S... Drop-in - Volleyball ends: Dec 31, 2069	AFFILIATION - UBC Faculty & ... Membership - See Qualified ends: Dec 31, 2020	FITNESS - Personal Training - ... Personal Training Cancelled	FITNESS - Personal Training - ... Personal Training Cancelled	FITNESS - 12 Month - Non-St... Flow Yoga Cancelled
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General Information

Contact Information

Schedules

Activity Outcomes 0

Attendance History

Finance Info New

3. In the expanded schedule view, select “Switch to List View”

▼ Schedules

< July 2021 >

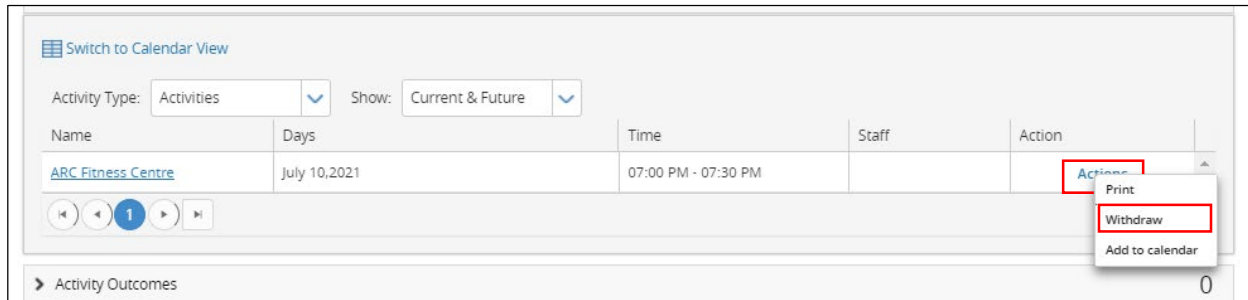
Switch to List View

Sunday Monday Tuesday Wednesday

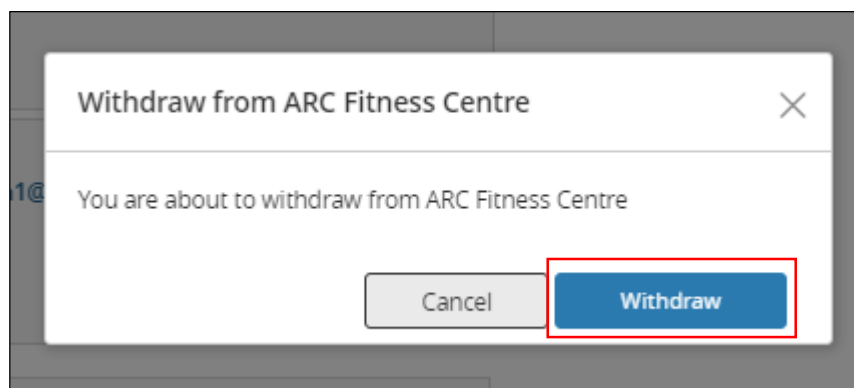
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- In the list view, you'll see all upcoming courses and reservations you've booked with UBC Recreation. To cancel a reservation, click on "Actions" and then click "Withdraw" in the pop-up menu.

Cancellations can only be made up to one hour prior to the start time of a reservation.



- Confirm the cancellation by clicking "Withdraw" in the pop-up window. You must complete this step to finish your cancellation.



- A confirmation notice will appear once your cancellation is completed. You can email or print this for your records.

