



## A Note From Athletics & Recreation

Dear interested applicants,

Thank you for your interest in the UBC Thunderbirds Sport Club (TSC) program. Since the launch of TSC in September 2015, we've welcomed over 2,000 student athletes into a community that focuses on competitive excellence, academic success, and student leadership experiences.

We are thrilled to announce that we will be accepting applications from new clubs who wish to join the Thunderbirds Sport Club program for the 2024-25 competitive season. The selection process will be rigorous as we consider the possible expansion of the program.

We look forward to working with prospective clubs during this selection process. Please get in touch with us directly if you have any questions prior to submitting your application.

Regards,

A handwritten signature in blue ink that reads 'Stephanie Jameson'.

Stephanie Jameson  
Sport Clubs Coordinator  
UBC Athletics & Recreation



## Driven by Students, Competitive Excellence, One Community

Join one of UBC's up-and-coming communities, a thriving program of 330 Student Athletes and 70 Executives. UBC Thunderbirds Sport Clubs aims to support students in reaching their potential in the classroom and in sport, while building life-long friendships and developing invaluable skills.

The Thunderbirds Sport Clubs program operates according to 3 pillars:



### **STUDENT DRIVEN**



### **HIGHLY COMPETITIVE**



### **FINANCIALLY SELF- SUSTAINING**

**Student Driven:** These clubs are comprised of exclusively UBC students. The executive group for each sport club is responsible for all operations.

**Highly Competitive:** Our sport clubs strive for success at a local, regional, national & international level and are governed by a provincial, national, or collegiate sport organization.

Recent Program Success:

- Artistic Swimming: National Champions (2022, 2023)
- Men's Tennis: National Champions (2022)
- Cycling: Northwest Conference Omnium Champions (2019)
- Table Tennis: 5<sup>th</sup> in North America (NCTTA National Championships: Co-Ed, 2023)
- Women's Ultimate: 3<sup>rd</sup> in North America (USA Ultimate College Division I: 2015, 2017, 2023)

**Financially Self-Sustaining:** All team operations are funded through:

- Club dues
- Fundraising efforts
- Sponsorship
- Donations
- Grants
- TSC Funding

More information is available at [recreation.ubc.ca/sport-clubs/home/about/](https://recreation.ubc.ca/sport-clubs/home/about/)



## UBC Thunderbirds Sport Clubs – Program Highlights

- Official status as a UBC Thunderbirds team
- Comprehensive executive and student leadership training
- Dedicated support from an administration team within Department of Athletics & Recreation
- Financial support through 3 grants:
  - Coach Grant
  - National Championship Travel Grant
  - Fundraising matching program
- Access to UBC online fundraising platforms and support through the Development and Alumni Engagement team
- Communications and Marketing support including access to an official UBC email, a Club webpage hosted by UBC Recreation, and story amplification via UBC Recreation channels
- Access to letters requesting Academic Concession for travel & injury





## Thunderbirds Sport Clubs Program Eligibility

Clubs who wish to submit an application for the TSC program must meet ALL eligibility criteria as outlined below.

### Club Requirements

- I. The purpose of the Sport Club must be athletic in nature. The Club can be gender-specific or co-ed, based on the competitive requirements of the sport and/or governing bodies.
  - a. The Club cannot compete in a sport already offered within the TSC Program, unless a gender-specific team does not exist in TSC.
  - b. The Club cannot compete in a sport offered within the UBC Department of Athletics and Recreation Varsity Program.
  - c. If the Club has both competitive and recreational components, **ONLY** the competitive portion of the Club is eligible to join the TSC program. The competitive portion of the Club must be able to operate independently from its recreational counterpart.
- II. The Club must compete in a recognized inter-collegiate or club league affiliated with a Provincial, National, or Inter-collegiate Sport Governing Body.
  - a. The Club may compete in U Sports in the Partnership Sport category (Curling, Tennis, Wrestling) but not in the Core Sport category.
  - b. The Club may not participate in NAIA competition.
- III. The Club must have held official status at UBC Vancouver for a minimum of 2 years preceding this application. Examples of official status include: former Varsity team, AMS Club in good standing, or an equivalent independent club history.
- IV. The Club must be able to demonstrate a history of 3+ years of sustainable club management, including:
  - a. The Club must be comprised of UBC students, as defined by the eligibility requirements outlined below in "Student Athlete Requirements".
  - b. The Club must be operated by elected student-athlete executives.
  - c. The Club must be governed by a club constitution, or have policies and procedures in place that inform its operations.





- d. The Club must have open tryouts during Term 1 of the academic year, accessible to any UBC student.
- e. The Club must maintain a full competitive roster, defined as the minimum number of athletes required to compete, plus additional athletes equal to a minimum of 25% of competition roster.
- f. The Club must be financially self-sustaining, including the generation of revenue from athlete fees, fundraising, donations, and/or sponsorship. The Club must keep its funds centrally in an official team account. (Club members are not permitted to manage team finances through their personal bank account(s).)
- g. The Club must have a proven history of operating with a certified coach in place.

## **Student Athlete Requirements**

- I. Students must be enrolled as full-time UBC students:
  - a) Undergraduate students – registered in a minimum of 9 credits in each of the Fall and Winter terms.
  - b) Graduate students – designated as full-time students
- II. Students must maintain a cumulative and sessional average of 60% or maintain passing standards as outlined by the student's respective faculty for school.
- III. Students must meet the eligibility criteria of the governing body in which their Club competes.





## Application Timeline

When	What	Description
Oct. 5 <sup>th</sup> at 12:30pm	Application Info Session	Information session will be held on Zoom. Please RSVP to <a href="mailto:sport.clubs@ubc.ca">sport.clubs@ubc.ca</a> to request zoom link.
Oct. 1 <sup>st</sup> -29 <sup>th</sup> , 2023	Applications accepted by email	See detailed instructions below. Applications must be received by October 29th at 11:59 p.m.
November 2023	Interviews – 1 <sup>st</sup> round	Only shortlisted clubs will be invited to interview.
January 2024	Interviews – 2 <sup>nd</sup> round	Second round of interviews, if needed.
February 2024	TSC Offer(s) Sent	Conditional offer(s) sent to successful applicant(s).
March 2024	Executive Elections	Successful sport club must elect executives for the upcoming season.
May 2024	Executive Onboarding and Training	New executives will learn how to perform their role ahead of the 2024-2025 season.
Fall 2024/2025	Inaugural Season for new Sport Club(s)	New Sport Club(s) begin full operations in the Thunderbirds Sport Clubs program in Term 1.

## Information Sessions

If you are interested in applying for the TSC Program, please attend our information session.

- Thursday, October 5<sup>th</sup> at 12:30pm on Zoom

Please RSVP by Friday, September 29<sup>th</sup> to confirm your attendance and request the Zoom link. *(If you are not able to attend live you may request a copy of the Zoom session recording.)*



## Application Process

### Instructions:

- Please complete the following three documents:
  - Application Questionnaire (Word)
  - Financial Overview (Excel)
  - Season Overview (Excel)
- Please obtain the following documents, to submit as part of your application package:
  - Club Constitution (or similar document that outlines Club Policies and Procedures)
  - Club's Financial Statements (if available)

### Notes:

- The primary applicant must be a current member of your club's executive who will be returning for the 2024-25 season.
- If your club includes both recreational and competitive streams, please ONLY include information about the competitive portion of your club (unless a question specifically asks about the recreational component).

### Submission Deadline:

- Send completed application package to [sport.clubs@ubc.ca](mailto:sport.clubs@ubc.ca) by **October 29<sup>th</sup>, 2023 at 11:59pm**.
  - Application package MUST include:
    - TSC Application Questionnaire (Word)
    - Financial Overview (Excel)
    - Season Overview (Excel)
    - Club Constitution (or similar document)
    - Club's Financial Statements (if available); or a note indicating why the statements have not been included

*Please allow sufficient time to prepare your application package. Late applications will not be accepted.*

### Next Steps:

- Shortlisted clubs will be invited to interview in November 2023.
- If needed, a second round of interviews will take place in January 2024
- Final decisions will be announced in February 2024

### Questions?

Please get in touch with the Sport Clubs Office at [sport.clubs@ubc.ca](mailto:sport.clubs@ubc.ca)